



BOARD OF TRUSTEES RETREAT

FRIDAY, October 28, 2016

SATURDAY, October 29, 2016

Highland Care Pavilion

1411 East 31st Street Oakland, CA 94602

Susana Flores, Clerk of the Board

(510) 535-7515

MEMBERS

Michele Lawrence, **President**

Joe DeVries, **Vice President**

Maria G. Hernandez, **Secretary**

Kinkini Banerjee

James Lugannani

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Barry Zorthian, MD

Tracy Jensen

Chief of Staff – HGH/FMT/JGH/AMBULATORY Medical Staff: Gene Hern, MD

Chief of Staff - SLH Medical Staff: Deepak Dhawan, MD

Chief of Staff - AHD Medical Staff: John Iocco, MD

AGENDA – DAY 1 – OCTOBER 28, 2016 – 8:30AM-4:30PM

Location:

Grandview Pavilion

300 Island Drive / Alameda, CA 94502

Breakfast – 8:00am-8:30am

OPEN SESSION / ROLL CALL

OPEN SESSION PUBLIC COMMENT (1st opportunity) - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 20 minutes at the opening of the meeting with a 3-minute limit per speaker per topic.** If there are speakers left after 20 minutes public comment will be allowed at the end of the scheduled meeting.

A. Welcome/Introduction

Delvecchio Finley, Chief Executive Officer

B. INFORMATION: Outpatient Psych Services at Highland - Artwork Display

Michael McAdoo, Clinical Manager, Outpatient Psychiatric Services

C. DISCUSSION: Psychiatric Emergency Services – Capacity Issues

Guy Qvistgaard, Chief Administrative Officer, John George Psychiatric Hospital

ITEM C ATTACHMENT

Break – 15 Minutes

- D. DISCUSSION/ACTION: Board of Trustee Self-Evaluation and Structure; Approval of Board Policies and Procedures; Trustee Reappointments
Michele Lawrence, President

ITEM D ATTACHMENT

- E. DISCUSSION: Alameda Health System Journey to “Just Culture”
Ghassan Jamaledine, M.D., Chief Medical Officer
Kerin Bashaw, Vice President, Quality
Adrian Smith, Director, Risk Management

1. **Transparent and Effective Incident/Occurrence Reporting**
2. **The BETA HEART Program**
3. **The Revised Risk Management Structure**

Lunch – 12:00pm-12:45pm

- F. INFORMATION: Alameda Health System Foundation
Debra Barnes, AHS Foundation President
- G. DISCUSSION/ACTION: Strategic Plan Update
Delvecchio Finley, Chief Executive Officer

1. **Human Resources**
Tony Redmond, Vice President, Human Resources

Break – 15 Minutes

- H. INFORMATION/DISCUSSION: Update on St. Rose Hospital Task Force, Including Initial Proposed Options to Increase Financial Support to St. Rose Hospital
Delvecchio Finley, Chief Executive Officer
David Cox, Chief Financial Officer

END OF DAY 1

AGENDA – DAY 2 – OCTOBER 29, 2016 - 8:30AM-12:00PM

Location:
Grandview Pavilion
300 Island Drive / Alameda, CA 94502

Breakfast – 8:00am-8:30am

OPEN SESSION/ROLL CALL

- A. AB 1234 ETHICS TRAINING
M.D. Moye, General Counsel

ITEM A ATTACHMENT

- B. CONSENT AGENDA: ACTION

1. **Approval of the Minutes from the September 14, 2016 and September 29, 2016 Board of Trustees Meetings.**

2. **Policies and Procedures**

The Quality Professional Services Committee recommends approval of Policies and Procedures listed below.

- a. Alameda Health System Policies

Administrative

- Chempak Supply, Storage, Activation, Administration and Disposal (HGH Only)

Clinical

- Anticoagulation Reversal Protocol
- Iron Dextran Pharmacy to Dose Policy (HGH Only)
- Medication Verification and Profile Review (HGH Only)
- MRSA Active Surveillance Nasal Screening
- Therapeutic Drug Monitoring (HGH Only)

Department

- CRE Surveillance and Management Plan

3. **Approval of Contracts and Authorization for the CEO Or His Delegate to Execute the Following Operating Contracts:**

The Finance Committee recommends approval of the contracts listed below.

- a. Contract Renewal (Master Services Agreement) with AMF Media Group (AMF), a Professional Corporation, under which the contractor will provide support services to AHS' Strategic Marketing Communications Plan. The term of the Contract Renewal is November 1, 2016 through October 31, 2018, (2 years). Estimated impact of this Contract Renewal will not exceed a net increase of \$800,000. Inclusive of this Contract Renewal and prior contractual commitments the overall obligation (March 1, 2016 – June 30, 2018) to this vendor is estimated at \$2,940,000.

Terry Lightfoot, Director of Communications and Government Relations

David Cox, Chief Financial Officer

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- b. Contract Renewal (Master Services Agreement) with MModal Services, LTD, under which the contractor will provide coding services and one onsite full – time Health Information Manager. The term of the Contract Renewal is November 1, 2016 through June 30, 2018. Estimated impact of this Contract Renewal will not exceed a net increase of \$1,074,196. Inclusive of this Contract Renewal and prior contractual commitments the overall obligation (April 18, 2014 – March 31, 2021) to this vendor is estimated at \$6,193,196.
David Cox, Chief Financial Officer
Dave Gravender, Chief Information Officer
- c. Contract Renewal with Juliana Green, RHIT, CCS /Code Works Services, under which the contractor will provide system wide credentialed health information professionals to perform on-site and off-site coding and abstracting services for inpatient, outpatient, surgery, emergency and ancillary records. The term of the Contract Renewal is November 1, 2016 through June 30, 2018. Estimated impact of this Contract Renewal will not exceed a net increase of \$830,000. Inclusive of this Contract Renewal and prior contractual commitments the overall obligation (July 1, 2014 – June 30, 2018) to this vendor is estimated at \$2,150,000.
David Cox, Chief Financial Officer
Dave Gravender, Chief Information Officer
- d. Contract Renewal with GRM Information Management Services, Inc. to provide AHS system-wide with medical document storage, delivery and management services for the period November 1, 2016 through June 30, 2017 (8 months). Estimated total amount of this contract is \$355,556. Inclusive of this contract and prior contractual commitments to this vendor, the overall obligation (October 1, 2010 through July 31, 2018), to this vendor is estimated at \$2,946,959.
David Cox, Chief Financial Officer
Dave Gravender, Chief Information Officer
- e. New AHP contract with Paragon Pathology Medical Associates, Inc. to provide comprehensive professional clinical and anatomical pathology services, for the period November 1, 2016 – October 31, 2018 (24 months), for a total of \$3,384,936.
Ghassan Jamaledine, MD, Chief Medical Officer
- f. The Master Professional Services Agreement (“PSA”) is a 10-year contractual arrangement between Alameda Health System (“AHS”) and its wholly owned subsidiary corporation, Alameda Health Partners (“AHP”), for the period of 1/1/2016-12/31/2025. Management is requesting approval for a change in the contract’s payment structure from AHS to AHP at a rate of 300% of the Medicare fee schedule. Funding provided to AHP (for services rendered) that is not used to cover costs will remain within the AHS corporate enterprise.
Ghassan Jamaledine, MD, Chief Medical Officer
David Cox, Chief Financial Officer

Recommendation: Motion to approve.

END OF CONSENT AGENDA

[ITEM B ATTACHMENT](#)

Break – 15 Minutes

C. INFORMATION

1. **AHS Media Report (AHS Pillar: Network)**
(Written Report)
Jerri Randrup, Director of Corporate Communications & Marketing
2. **Legislative Affairs/Local Government Strategy (AHS Pillar: Network)**
(Written Report)
Terry Lightfoot, Director, Legislative and Community Affairs

ITEM C ATTACHMENT

General Counsel Announcement as to Purpose of Closed Session

D. CLOSED SESSION

- 1.) **Public Employee Performance Evaluation**
Title: Alameda Health System, Chief Executive Officer
[Government Code Section 54957(b)]
- 2.) **Conference with Labor Negotiator – Union Strategy - Local 39**
[Government Code Section 54957.6] (1 matter)
Tony Redmond, Vice President, Human Resources

Reconvene to Open Session

E. REPORT: Report on Action Taken in Closed Session

OPEN SESSION PUBLIC COMMENT (2nd opportunity) Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position.
Public Comment is limited to 3-minutes per speaker per topic.

Trustee Comments

Adjournment

[Agreements for Better Communications](#)

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.