



ALAMEDA COUNTY MEDICAL CENTER

Highland Campus • Fairmont Campus

John George Psychiatric Pavilion • Ambulatory Healthcare Services

BOARD OF TRUSTEES RETREAT

FRIDAY, October 26, 2012

SATURDAY, October 27, 2012

Central Administration Offices located at Highland Hospital

1411 E. 31st Street, Oakland, CA 94602

Barbara L. McElroy, Clerk of the Board

(510) 437-8468

LOCATION:

The Claremont Hotel, Club & Spa

41 Tunnel Road

Berkeley, California 94705

(510) 843-3000

COMMITTEE MEMBERS

Daniel Boggan, Jr., *President*

Kirk E. Miller, *Vice President*

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Ilene Weinreb

Barry Zorthian, MD

Chief of Staff, APMC Medical Staff:

Taft Bhuket, MD

AGENDA – DAY 1 – OCTOBER 26, 2012 – 8:00 am – 5:00 pm

OPEN SESSION / ROLL CALL 8:00 am

TAB #1 Welcome, Objectives & April Board Retreat
Follow-up

8:00 am – 8:30 am

Daniel Boggan, Jr., President

Wright Lassiter, III, Chief Executive Officer

TAB #2 Healthcare Issues Overview **8:30 am – 9:30 am**
Steven Shortell, Ph.D.
Dean of the School of Public Health, UC Berkeley

TAB #3 UPDATE: Our Market Context **9:30 am – 10:00 am**
Jeff Hoffman, Managing Director, Kurt Salmon Associates

BREAK – 10:00 am – 10:15 am

TAB #4 REPORT: Strategic Plan FY2013 – FY2015 – A New Vision for ACMC
Wright Lassiter, III, Chief Executive Officer **10:15 am – 11:00 am**
Jeff Hoffman, Managing Director, Kurt Salmon Associates

TAB #5 DISCUSSION: Strategic Goals Discussion (Part 1) **11:00 am – 12:15 pm**
Bill Manns, Chief Operating Officer
Marion R. Schales, Chief Financial Officer
Kathleen Clanon, MD, Interim Chief Medical Officer

TAB #6 CLOSED SESSION
Conference with Legal Counsel:
Significant Exposure to Litigation
[Government Code Section 54956.9]
Douglas B. Habig, General Counsel

LUNCH – 12:15 pm – 12:45 pm

TAB #7 DISCUSSION: Strategic Goals Discussion (Part 2) **12:45 pm – 2:00 pm**
Kim Horton, RN, MSN, DHA, Chief Nurse Executive
Wright Lassiter, III, Chief Executive Officer
Jeanette Loudon-Corbett, Chief Human Resources Officer

TAB #8 DISCUSSION: Strategic Plan Implications / Risks Discussions
Warren Lyons, Chief Strategy & Integration Officer **2:00 pm - 2:30 pm**
Jeff Hoffman, Managing Director, Kurt Salmon Associates

TAB #9 REPORT: Overall Financial Impact of Three Year Plan 2:30 pm – 3:15 pm
Marion R. Schales, Chief Financial Officer
Brad Malsed, Kaufman Hall

BREAK – 3:15 pm – 3:30 pm

TAB #10 ACTION: Strategic Plan Approval 3:30 pm - 3:45 pm
Recommendation: Motion to approve.

TAB #11 REVIEW: Goal & Balance Scorecard Review 3:45 pm – 4:30 pm
Bill Manns, Chief Operating Officer
Warren Lyons, Chief Strategy & Integration Officer

TAB #12 REVIEW: Saturday, October 27, 2012 Agenda Review 4:30 pm – 4:45 pm
Daniel Boggan, Jr., President
Wright Lassiter, III, Chief Executive Officer

END OF AGENDA – DAY 1

AGENDA – DAY 2 – OCTOBER 27, 2012 – 8:00 am – 12:00 pm

OPEN SESSION / ROLL CALL 8:30 am

TAB #13 ACTION: 2013 Board of Trustees Officers **8:30 am – 8:45 am**
Valerie D. Lewis, Esq., Chair, Governance Committee
Daniel Boggan, Jr., President

Recommendation: Motion to approve.

TAB #14 ACTION: 2013 Board of Trustees Meeting Calendar **8:45 am – 9:00 am**
Wright Lassiter, III, Chief Executive Officer

Recommendation: Motion to approve.

TAB #15 UPDATE: Form 700 Compliance **9:00 am – 9:15 am**
Douglas B. Habig, General Counsel

TAB #16 DISCUSSION: Board Advocacy **9:15 am – 10:00 am**
Douglas B. Habig, General Counsel
Roger W. Witalis, FACHE, President, Witalis Healthcare Advisors
Facilitator - The Governance Institute

BREAK – 10:00 am – 10:15 am

TAB #17 DISCUSSION: Board Evaluation **10:15 am – 10:45 am**
Valerie D. Lewis, Esq., Chair, Governance Committee
Roger W. Witalis, FACHE, President, Witalis Healthcare Advisors
Facilitator - The Governance Institute

TAB #18 DISCUSSION: CEO Evaluation **10:45 am – 11:15 am**
Valerie D. Lewis, Esq., Chair, Governance Committee
Roger W. Witalis, FACHE, President, Witalis Healthcare Advisors
Facilitator - The Governance Institute

TAB #19 REPORT: Legal Counsel's Report on Action Taken in Closed Session

Douglas B. Habig, General Counsel

11:15 am – 11:20 am

TAB #20 Closing Remarks

Daniel Boggan, Jr., President
Wright Lassiter, III, Chief Executive Officer

11:20 am – 11:35 am

Public Comments

Board of Trustees Remarks

ADJOURNMENT

Our Mission

Alameda County Medical Center is committed to maintaining and improving the health of all County residents, regardless of ability to pay. The Medical Center will provide comprehensive, high quality medical treatment, health promotion, and health maintenance through an integrated system of hospitals, clinics, and health services staffed by individuals who are responsive to the diverse cultural needs of our community. The Medical Center, as a training institution, is committed to maintaining an environment that is supportive of a wide range of educational programs and activities. Education of medical students, interns, residents, continuing education for medical nursing, and other staff, along with medical research, are all essential components of our environments.

Strategic Vision

Alameda County Medical Center will be recognized as a leading integrated health care system available to all residents of Alameda County. We will champion expansion of health care coverage and access to help reduce health disparities within the County's diverse communities.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda County Medical Center. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The ACMC Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.