FINANCE COMMITTEE MEETING

TUESDAY, January 18, 2011

Central Administration Offices Located at Highland Hospital

1411 East 31st Street Oakland, CA 94602

Emily D. Rogers, Clerk of the Board 510**‐**437**‐**8468

Location:

Open Session: Classroom A

COMMITTEE MEMBERS

Kirk E. Miller, Chair

Valerie Lewis

Ronald Nelson

Stanley Schiffman

AGENDA

CALL TO ORDER 4:30 p.m. ‐ 4:35 p.m.

REGULAR SESSION

I. ROLL CALL

a. ACTION: Approval of the minutes of the November 23, 2010 meeting.

II. Financial and Operations Reporting

a. REPORT: Final FY 2010 Audited Financial Statements 4:35 p.m. – 4:50 p.m.

Gary Bong, Audit Partner, Macias, Gini & O’Connell

b. REPORT: Financial Update for Month Ending December 2010 4:50 p.m. – 5:00 p.m.

Marion Schales, Chief Financial Officer

Bill Manns, Chief Operations Officer

c. REPORT: Final Electronic Health Record Implementation

Budget 5:00 p.m. – 5:45 p.m.

Mark Zielazinski, Chief Information Officer

d. REPORT: Lean Process Improvement Initiative 5:45 p.m. ‐ 6:15 p.m.

Bill Manns, Chief Operations Officer

III. CFO Update

a. REPORT: Chief Financial Officer Update 6:15 p.m. – 6:30 p.m.

Marion Schales, Chief Financial Officer

IV. Financial Policy Development

a. REPORT and ACTION: Charity Care & Bad Debt Final Policy 6:30 p.m. – 6:50 p.m.

Geoff Dottery, VP Revenue Cycle

Alameda County Medical Center

Board of Trustees Finance Committee

Meeting of January 18, 2011

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b. REPORT and ACTION: Grant Management Policy 6:50 p.m. – 7:00 p.m.

Gordon McKinney, Controller

V. Financial Forecasting and Analysis

None

VI. Internal Audit and Compliance Reporting

a. REPORT: Introduction to Compliance Reporting 7:00 p.m. – 7:10 p.m.

Doug Habig, General Counsel

VII. Healthcare Reform & Regulatory Changes

None

VIII. Contract & Capital Authorization

a. ACTION: Authorization for the CEO to Execute

the Following Contracts: 7:10 p.m. – 7:20 p.m.

1. Renewal of contract for (2) years with Medquist (formerly Spheris Operations,

Inc.) for the provision of transcription and medical dictation services.

Mark Zielazinski, Chief Information Officer

2. Renewal of contract for (1) one year with Healthcare Security Services of

California, Inc. d/b/a HSS, for the provision of security guard services.

Bill Manns, Chief Operations Officer

3. Replacement contract for (10) years with Siemens for the provision of

Electronic Health Record product.

Mark Zielazinski, Chief Information Officer

b. ACTION: Authorization for the CEO to Execute

the Following Capital Contracts:

1. Amendment to increase the contract not**‐**to**‐**exceed amount with Swinerton

Builders, Inc. for the K3 64**‐**Slice CT Scan Suite Renovation.

Bill Manns, Chief Operations Officer

c. INFORMATION: Approved Contracts and New Grants

Within the Range of $150,000 to $500,000

See attached spreadsheet

IX. Public Comment

X. Board of Trustees Remarks

ADJOURNMENT