**FINANCE COMMITTEE MEETING**

**TUESDAY, MARCH 18, 2008**

**Central Administration Offices Located at Highland Hospital**

1411 East 31st Street Oakland, CA. 94602

Jessica Hutcheson, Clerk of the Board 510-437-8468

Location:

Closed Session: E3 Conference Room 19, Highland Campus

Open Session: Classroom A

**Committee Members:**

**Kirk E. Miller, Chair**

**Stan Shiffman**

**Ronald D. Nelson**

**Valerie Lewis**

**AGENDA**

**CALL TO ORDER: 3:45 p.m.**

**CLOSED SESSION: 3:45 p.m. – 4:00 p.m.**

**1. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**

Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9 (two cases).

**REGULAR SESSION: 4:00 p.m. – 7:00 p.m.**

**1.ROLL CALL**

**2. APPROVAL OF MINUTES FOR NOVEMBER 20, 2007 & JANUARY 22, 008**

**4:00 – 4:05 p.m.**

**3. OLD BUSINESS – INFORMATIONAL ITEMS**

**a. Update on recruitment for Director, Internal Audit & Compliance**

***- Geoff Dottery, CFO* 4:05 – 4:10 p.m.**

**4. REVIEW OF FINANCIAL TRENDS AND BUDGET VARIANCES THROUGH FEBRUARY 29, 2008 – INFORMATIONAL ITEM**

***- Geoff Dottery* 4:10 – 4:30 p.m.**

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**5. FY 2006-07 ANNUAL FINANCIAL AND SINGLE AUDIT REPORT - INFORMATIONAL ITEM**

**- *Nasi Raissian, Partner C&L* 4:30 – 5:15 p.m.**

**6. MOTION TO RECOMMEND AUTHORIZATION FOR CEO TO EXECUTE THE FOLLOWING CONTRACTS: 5:15 – 6:00 p.m.**

**a. New Contract with Healthcare Security Services (HSS) for Security Guard Services at John George Psychiatric Pavilion**

***-Bill Manns, COO***

**b. Revised Contract with Securitas, USA, Inc. for the provision of Security Guard Services at the Highland Campus**

***-Bill Manns, COO***

**c. Revised Contract for the expansion of services to Alameda County Medical Center patients enrolled in the Alameda County’s CMSP and ACE programs**

***-Geoff Dottery & Evan Seevak***

**d. Amendment to the contract with Charles M. Prescott Electrical Contracting, Inc. for the provision of electrical contracting services**

**–*Bill Manns***

**e. Amendment to the contract with Spheris Operations for the provision of transcription services**

**-*Jeanette Cotanche***

**f. New contract with Jtec Healthcare Management for the provision of owner representative services related to the acute tower replacement**

***-Bill Manns***

**g. Renewal contract with BMC Diagnostics for the provision of diagnostic vascular ultrasound services**

**-*David Altman***

**h. Renewal contract with Satki Das, MD for the provision of clinical urology services**

**-*David Altman***

**i. Renewal contract with AIM Hospitalists (Raymond Yeh, MD) for the provision of clinical internal medicine services at John George Psychiatric Pavilion**

**-*David Altman***

**j. Renewal contract with Daniel B. Allen, MD for the provision of clinical plastic surgery services**

**-*David Altman***

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**k. Renewal contract with Nighthawk Radiology Services for the provision of night and week-end radiology reading services**

**– *Bill Manns***

**l. Renewal contract with Capporicci & Larson, Certified Public Accountants for Alameda County Medical Center’s annual financial and single audits**

**- *Geoff Dottery***

**m. Amendment to contract with Hussam El-Goharry, MD for the provision of on-call coverage clinical services for Fairmont Skilled Nursing Facility unit**

***- Jim Sondecker***

**7. MOTION TO RECOMMEND AUTHORIZATION FOR PURCHASE OF THE FOLLOWING CAPITAL EXPENDITURES: 6:00 – 6:15 p.m.**

**a. Purchase of new and replacement Diagnostic Imaging CT Scanners funded from the Alameda County Board of Supervisor’s authorized $8 million dollar funding for Alameda County Medical Center**

***- Bill Manns***

**b. Purchase of an electronic nurse documentation software system from McKesson Information Solutions funded from the $1.5 million dollar Betty Moore Foundation Grant**

***- Ed Dullard***

**8. MOTION TO RECOMMEND BOARD RESOLUTION FOR REVISED SIGNATURE LEVEL AUTHORITY**

**- *Geoff Dottery* 6:15 – 6:30 p.m.**

**9. LEGISLATIVE UPDATE**

**- *Wright Lassiter & Geoff Dottery* 6:30 – 6:40 p.m.**

**10. PROPOSED BUDGET CALENDAR AND FUTURE FINANCE COMMITTEE MEETING DATES**

**- *Geoff Dottery* 6:40 – 6:50 p.m.**

**11. LEGAL COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION**

**-*Mary Ellyn Gormley* 6:50 – 6:55 p.m.**

**12. PUBLIC COMMENT**

**13. BOARD OF TRUSTEES REMARKS**

**14. ADJOURNMENT 7:00 p.m.**