



ALAMEDA COUNTY MEDICAL CENTER

Highland Campus • Fairmont Campus

John George Psychiatric Pavilion • Ambulatory Healthcare Services

FINANCE COMMITTEE MEETING

TUESDAY, July 24, 2012

Central Administration Offices Located at Highland Hospital

1411 East 31st Street Oakland, CA 94602

Barbara L. McElroy, Clerk of the Board

(510) 437-8468

LOCATION:

Open Session: Classroom A

COMMITTEE MEMBERS

Kirk E. Miller, **Chair**
Valerie D. Lewis, Esq.
Ronald D. Nelson
Stanley M. Schiffman

AGENDA

- | | | |
|--------|---|----------------|
| TAB #1 | <u>Closed Session</u> | None |
| | OPEN SESSION | 5:00 pm |
| | ROLL CALL | |
| TAB #2 | <u>ACTION: Approval of Minutes</u> | 5:00 - 5:05 pm |
| | A. Approval of the Minutes of the March 20, 2012 Finance Committee Meeting. | |
| | <i>Recommendation: Motion to approve.</i> | |
| TAB #3 | <u>Financial Forecasting and Analysis</u> | 5:05 - 5:50 pm |
| | A. REPORT: MultiCare, Revenue Cycle Assessment | |
| | <i>Don Briones, Vice President, Finance</i> | |
| | <i>James McHugh, Managing Director, MultiCare Consulting Services</i> | |

TAB #4 Financial and Operations Reporting

- A. **REPORT: Financial Update for Month Ending May 31, 2012**
Marion R. Schales, Chief Financial Officer
Bill Manns, Chief Operating Officer **5:50 - 6:00 pm**
- B. **REPORT: Status on Electronic Health Record Budget**
Mark Zielazinski, Chief Information Officer **6:00 - 6:15 pm**
- C. **REPORT: Status on Managed Equipment Services (MES)**
Mark Zielazinski, Chief Information Officer **6:15 – 6:30 pm**

TAB #5 CFO Update

- A. **REPORT: Chief Financial Officer Update** **6:30 – 6:35 pm**
Marion R. Schales, Chief Financial Officer

TAB #6 Financial Policy Development

None.

TAB #7 Healthcare Reform & Regulatory Changes

None.

TAB #8 Contract & Capital Authorization

6:35 - 7:05 pm

- A. **ACTION: Authorization for the CEO to Execute the Following Contracts:**
1. Contract Amendment with ***Eastmont Oakland Associates, LLC*** for Eastmont Wellness Center Expansion, funded through DSRIP, for the period November 1, 2012 through December 31, 2018, not to exceed cost **\$1,008,814.**
Bill Manns, Chief Operating Officer
Benita McLarin, VP of Ambulatory Care Services
 2. Annual contract renewal with the ***State of California, Department of General Services, Natural Gas Services Program***, for natural gas for the Highland and Fairmont campuses, not to exceed amount **\$685,000.**
Bill Manns, Chief Operating Officer

3. Contract renewal with **Paragon Pathology Medical Associates, Inc.** to cover pathology services for the period July 1, 2012 through June 30, 2014, total not to exceed amount **\$2,838,216.**
Kathleen Clanon, MD, Interim Chief Medical Officer
4. Contract amendment with **Traditions Behavioral Health**, to add additional psychiatric services during the current contract term ending February 28, 2013, increasing amount by **\$149,651**, total not to exceed amount **\$6,047,401.**
Kathleen Clanon, MD, Interim Chief Medical Officer
5. New contract with **Microsoft - Dell Marketing, LP** for software licensing compliance through 2016, not to exceed amount **\$966,968.**
Mark Zielazinski, Chief Information Officer

Recommendation: Motion to authorize the CEO to execute the Contracts as presented.

B. ACTION: Authorization for the CEO to Execute the Following Capital Contracts:

1. Contract amendment with **E4 Services, LLC**, for the E.H.R. project, extending by 6 months through March 31, 2013 the contract for the Soarian Clinicals Orders and CPOE Lead, not to exceed amount **\$1,176,000.**
Mark Zielazinski, Chief Information Officer
2. Contract amendment with **MaxIT Healthcare** for the E.H.R. project, extending by 2 months through December 31, 2012 the contract for Next Gen training and activation support services, not to exceed amount **\$1,085,000.**
Mark Zielazinski, Chief Information Officer
3. Contract amendment with **Santa Rosa Consulting** for the E.H.R. project. This amendment extends consulting services by Pete Arnold (limit \$550,000); Anthony Reel (limit: \$275,000); and Lee Rich (limit: \$335,000) through December 31, 2012, total not to exceed amount **\$1,160,000.**
Mark Zielazinski, Chief Information Officer
4. Contract amendment with **Peer Consulting, LLC** for the E.H.R. project, extending the contract term 6.5 months to December 31, 2012, not to exceed amount **\$736,000.**

Mark Zielazinski, Chief Information Officer

5. Contract amendment with ***Vitalize Consulting Solutions, Inc.*** for the E.H.R. project, through March 31, 2013, \$125,634 increase, total not to exceed amount **\$1,274,766**

Mark Zielazinski, Chief Information Officer

Recommendation: Motion to authorize the CEO to execute the Capital Contracts as presented.

- C. INFORMATION: Approved Contracts and New Grants Within the Range of \$150,000 to \$500,000**

See attached spreadsheet

- D. INFORMATION: Cumulative Contracts**

See attached spreadsheet

TAB #9 Annual Finance Committee Agenda Calendar and Follow-up

- A. INFORMATION: Finance Committee Calendar and Follow-up Worksheet**

Kirk E. Miller, Chair, Finance Committee

7:05 – 7:10 pm

TAB #10 REPORT: Legal Counsel's Report on Action Taken in Closed Session

Douglas B. Habig, General Counsel

7:10 pm

Public Comment

Board of Trustees Remarks

ADJOURNMENT

Our Mission

Alameda County Medical Center is committed to maintaining and improving the health of all County residents, regardless of ability to pay. The Medical Center will provide comprehensive, high quality medical treatment, health promotion, and health maintenance through an integrated system of hospitals, clinics, and health services staffed by individuals who are responsive to the diverse cultural needs of our community. The Medical Center, as a training institution, is committed to maintaining an environment that is supportive of a wide range of educational programs and activities. Education of medical students, interns, residents, continuing education for medical nursing, and other staff, along with medical research, are all essential components of our environments.

Strategic Vision

Alameda County Medical Center will be recognized as a leading integrated health care system available to all residents of Alameda County. We will champion expansion of health care coverage and access to help reduce health disparities within the County's diverse communities.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda County Medical Center. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The ACMC Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.