



# ALAMEDA COUNTY MEDICAL CENTER

Highland Campus • Fairmont Campus

John George Psychiatric Pavilion • Ambulatory Healthcare Services

## FINANCE COMMITTEE MEETING

TUESDAY, November 20, 2012

### Central Administration Offices Located at Highland Hospital

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Barbara L. McElroy, Clerk of the Board

(510) 437-8468

### LOCATION:

Open Session: Classroom A

### COMMITTEE MEMBERS

Kirk E. Miller, *Chair*  
Valerie D. Lewis, Esq.  
Ronald D. Nelson  
Stanley M. Schiffman

### AGENDA

- |               |   |                       |
|---------------|---|-----------------------|
| <b>TAB #1</b> | <b><u>Closed Session</u></b>  | <b>None</b>           |
|               | <b>OPEN SESSION / ROLL CALL</b>   | <b>4:30 pm</b>        |
| <b>TAB #2</b> | <b><u>ACTION: Approval of Minutes</u></b>                                       | <b>4:30 - 4:35 pm</b> |
|               | A. Approval of the Minutes of the September 18, 2012 Finance Committee Meeting. |                       |
|               | <b><i>Recommendation: Motion to approve.</i></b>                                |                       |
| <b>TAB #3</b> | <b><u>Financial Forecasting and Analysis</u></b>                                |                       |
|               | None.   |                       |
| <b>TAB #4</b> | <b><u>Financial and Operations Reporting</u></b>                                |                       |
|               | A. <b>REPORT: Financial Update for Month Ending October 31, 2012</b>            | <b>4:35 - 4:50 pm</b> |
|               | <i>Marion R. Schales, Chief Financial Officer</i>                               |                       |
|               | <i>Bill Manns, Chief Operating Officer</i>                                      |                       |

- B. REPORT: Building Excellence Through Timely Expense Reduction (BETTER) Initiative Status**  
*Marion R. Schales, Chief Financial Officer* **4:50 - 5:05 pm**  
*Jack Datz, Executive Director, MedAssets*
- C. REPORT: CMS Accreditation Status** **5:05 - 5:10 pm**  
*Bill Manns, Chief Operating Officer*
- D. ACTION: Electronic Health Record (E.H.R.) Status** **5:10 - 5:30 pm**  
*Russ Peckenpaugh, Director of IT Applications*
- Recommendation: Motion to approve.**

**TAB #5 CFO Update**

- A. REPORT: Chief Financial Officer Update** **5:30 - 5:35 pm**  
*Marion R. Schales, Chief Financial Officer*

**TAB #6 Financial Policy Development**

None.

**TAB #7 Healthcare Reform & Regulatory Changes**

None.

**TAB #8 Contract & Capital Authorization**

**5:35 - 6:30 pm**

- A. ACTION: Authorization for the CEO to Execute the Following Operating Contracts:**
1. Contract Renewal with **Able Engineering Services** to provide management/support services for the Engineering department, for the period December 1, 2012 through November 30, 2013, not to exceed **\$1,044,271**. (*Impact of this renewal: \$20,163*).  
**Bill Manns, Chief Operating Officer**

2. Contract Amendment with **American Red Cross**, to provide blood and blood product services to the Blood Bank in the Clinical Laboratory for the period January 1, 2008 through December 31, 2012, not to exceed **\$4,759,524**. (*Impact of this amendment: \$754,074*).  
**Bill Manns, Chief Operating Officer**
3. Contract Amendment with **Genesis Medical Staffing, Inc.** to provide temporary staffing for Imaging Department, extending the contract by one month through November 30, 2012, not to exceed **\$843,637**. (*Impact of this amendment: \$55,000*).  
**Bill Manns, Chief Operating Officer**
4. Contract Amendment with **Quest Diagnostics** to provide clinical laboratory services, extending the contract term by five months through March 31, 2013, not to exceed **\$5,056,299**. (*Impact of this amendment: \$421,358*).  
**Bill Manns, Chief Operating Officer**
5. New Agreement with **Infomedia Group, Inc, d/b/a CareNet Healthcare Services**, to provide nurse advice line for the outpatient clinics for the period January 1, 2013 through December 31, 2015, not to exceed **\$800,400**. (*Impact of this agreement: \$800,400*).  
**Benita McLarin, Vice President Ambulatory Care Services**

***Recommendation: Motion to authorize the CEO to execute the Contracts as presented.***

**B. ACTION: Authorization for the CEO to Execute the Following Capital Contracts:**

1. Contract Amendment with **E4 Services, LLC**, to provide consulting services for the Soarian clinical orders and computerized provider order entry (CPOE) lead applications implementation, extending the existing agreement six months through September 30, 2013, not to exceed amount of **\$1,415,746**. (*Impact of this amendment: \$239,746*).  
**Russ Peckenpough, Director of IT Applications**

2. Contract Amendment with **Bayside Solutions** to provide consulting services for the Soarian financial and clinical applications implementation, extending the existing agreement by eleven months through September 30, 2013, not to exceed amount of **\$755,574**. (*Impact of this amendment: \$275,574*).  
**Russ Peckenpaugh, Director of IT Applications**
3. Contract Amendment with **Peer Consulting, LLC**, to provide consulting services for the Soarian financial application implementation, extending the existing agreement by three months through March 31, 2013, not to exceed amount of **\$1,219,537**. (*Impact of this amendment: \$483,537*).  
**Russ Peckenpaugh, Director of IT Applications**
4. Contract Amendment with **Vitalize Consulting Solutions, Inc.** for the design, build and testing services for Soarian clinical and financial applications, extending by six months through September 30, 2013, not to exceed **\$2,262,422**. (*Impact of this amendment: \$987,556*).  
**Russ Peckenpaugh, Director of IT Applications**
5. Contract Amendment with **RTL Solutions, LLC**, to create custom web-based training modules to support the Revenue Cycle implementation of the Soarian EHR software, extending the existing agreement by six months through June 30, 2013, not to exceed **\$656,375**. (*Impact of this amendment: \$198,950*).  
**Russ Peckenpaugh, Director of IT Applications**

***Recommendation: Motion to authorize the CEO to execute the Capital Contracts as presented.***

- C. **INFORMATION: Approved Contracts and New Grants Within the Range of \$150,000 to \$500,000**  
*See attached spreadsheet*
- D. **INFORMATION: Cumulative Contracts**  
*See attached spreadsheet*

**TAB #9 Annual Finance Committee Agenda Calendar and Follow-up**

- A. **INFORMATION: Finance Committee Calendar and Follow-up Worksheet**

*Kirk E. Miller, Chair, Finance Committee*

**6:30 – 6:35 pm**

**TAB #10 REPORT: Legal Counsel's Report on Action Taken in Closed Session**  
*Douglas B. Habig, General Counsel* **6:35 pm**

**Public Comment**

**Board of Trustees Remarks**

**ADJOURNMENT**

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### **Our Mission**

Alameda County Medical Center is committed to maintaining and improving the health of all County residents, regardless of ability to pay. The Medical Center will provide comprehensive, high quality medical treatment, health promotion, and health maintenance through an integrated system of hospitals, clinics, and health services staffed by individuals who are responsive to the diverse cultural needs of our community. The Medical Center, as a training institution, is committed to maintaining an environment that is supportive of a wide range of educational programs and activities. Education of medical students, interns, residents, continuing education for medical nursing, and other staff, along with medical research, are all essential components of our environments.

### **Strategic Vision**

Alameda County Medical Center will be recognized as a leading integrated health care system available to all residents of Alameda County. We will champion expansion of health care coverage and access to help reduce health disparities within the County's diverse communities.

### **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda County Medical Center. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

### **Disability Access**

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The ACMC Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***