



**QUALITY PROFESSIONAL SERVICES  
COMMITTEE MEETING  
Thursday, September 24, 2015**

Conference Center Located at Highland Care Pavilion  
1411 East 31<sup>st</sup> Street Oakland, CA 94602  
Susana Flores, Interim Clerk of the Board  
(510) 535-7515

**LOCATION:**

Open Session: HCP Conference Center

**COMMITTEE MEMBERS\*\***

Barry Zorthian, MD, **Chair**  
Kinkini Banerjee  
Joe DeVries  
Maria Hernandez  
Michele Lawrence

**NON-VOTING MEMBERS**

Deepak Dhawan, MD  
John Iocco, MD  
Joe Walker, MD

**AGENDA**

**OPEN SESSION / ROLL CALL** **3:30 – 3:35 pm**  
*(General Counsel Announcement as to purpose of Closed Session)*

**TAB #1 CLOSED SESSION** **3:35 – 4:05 pm**

**Consideration of Confidential Medical Staff Activities**

- A. Reports of Medical Staff Credentialing Committees**  
**[Health & Safety Code Section 101850(ai)]**  
*Joe Walker, MD, Chief of Staff, HGH, FMT, JGH Medical Staff*  
*Deepak Dhawan, MD, Chief of Staff, SLH Medical Staff*  
*John Iocco, MD, VP, AHD Medical Staff*

- B. Conference with Legal Counsel:**  
**Significant Exposure to Litigation**  
**[Government Code Section 54956.9]**  
*Mike Moye, Interim General Counsel*

**(Reconvene to Open Session)**

**\*\* In the event that a quorum of the Board of Trustees participates on this Committee, the meeting is noticed as a Special Meeting of the Board of Trustees; however, no final Board of Trustees action can be taken.**

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**TAB #2 DISCUSSION: Regulatory Requirements for Governance 4:05 – 4:25 pm**

*Barry Zorthian, MD, Chair, Quality Professional Services Committee  
Kerin Torpey Bashaw, MPH, RN, Vice President, Quality  
Mike Moye, Interim General Counsel*

**TAB #3 ACTION: Consent Agenda 4:25 – 4:35 pm**

**A. Approval of the Minutes of the August 27, 2015 Quality Professional Services Committee Meetings.**

**B. Approval of Policies and Procedures**

*Kerin Torpey Bashaw, MPH, RN, Vice President, Quality*

**AUGUST 2015**

**Alameda Health System Policies**

Administration

- Consent for Photography
- Patient Complaints and Grievances
- Pharmaceutical Company Representatives on the AHS Campus

Clinical

- Non- Formulary Medications- Inpatient Use

Department

- Immediate Post Partum and Post Abortion Insertion of Long-Acting Reversible Contraceptive Devices
- Transcutaneous bilirubin measurement in the Newborn
- Violent Behavior in the Emergency Department

Plan

- AHS MERP Plan

**Alameda Hospital Policies**

Administration

- Policy for Checking Outdate and Rotation of Supplies

Clinical

- Quality Control-Sterile Admixtures
- Sound Alike –Look Alike Medications
- Use of Injectable Products

**San Leandro Hospital Policies**

Administrative

- Code Gray- Safety and Security Stat
- Reportable Diseases

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Clinical

- Blood Glucose Monitoring ( Accu-Check Inform)
- Closed Wound Suction Drainage Device: Care and Removal
- Colostomy Care-Irrigation
- Discharge Planning for Admission to Skilled Nursing Facility
- Dressing Changes
- Guidelines for Pregnant Employees Caring for Patients with an Infectious Disease
- Incontinence Fecal: Management to Prevent Loss of Skin Integrity
- Incontinence Urinary: Management to Prevent Loss of Skin Integrity
- Medications- Drug Samples
- Medications- Generic Drug Dispensing
- Medications- Hemodialysis Order Processing Procedures
- Medications- Orders, Authorizing Medication
- Negative Pressure Wound Therapy
- Personal Protective Equipment
- Pharmaceutical Waste
- Pressure Ulcers, Prevention of Hospital Acquired

Department

- Scope of Services: Case Management/Utilization Review
- Vancomycin Pharmacy Dosing Policy and Protocol

***Recommendation: Motion to approve.***

***END OF CONSENT AGENDA***

**TAB #4 REPORT: Medical Executive Committee 4:35 – 5:05pm**

*Joe Walker, MD, Chief of Staff, HGH, FMT, JGH Medical Staff  
Deepak Dhawan, MD, Chief of Staff, SLH Medical Staff  
John Iocco, MD, VP, AHD Medical Staff*

**TAB #5 DISCUSSION: Issue Tracking 5:05 – 5:10 pm**

*Barry Zorthian, MD, Chair, Quality Professional Services Committee*

**TAB #6 REPORT: Legal Counsel’s Report on Action Taken 5:10 pm**  
**in Closed Session**

*Mike Moyer, Interim General Counsel*

**Public Comments**

**Board of Trustees Remarks**

**ADJOURNMENT**

## **Our Mission**

Caring, Healing, Teaching, Serving All

## **Strategic Vision**

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

## **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

**Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.**

## **Disability Access**

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***