



**QUALITY PROFESSIONAL SERVICES
COMMITTEE MEETING
Thursday, August 22, 2013**

Executive Suite Located at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Marla Cox, Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: HCP Conference Center Room B

COMMITTEE MEMBERS

Barry Zorthian, MD, **Chair**
Daniel Boggan, Jr.
Michele Lawrence
Taft Bhuket, MD
Joe Walker, MD

AGENDA

CLOSED SESSION

4:00 – 4:30 PM

TAB #1 Consideration of Confidential Medical Staff Activities

- A. **Confidential Peer Review**
[Health & Safety Code Section 101850(ii)]
*Barry Zorthian, MD, Chair, Quality Professional Services Committee
Interdisciplinary Professional Practice Committee*
- B. **Credentialing Reports**
[Health & Safety Code Section 101850(ii)]
Taft Bhuket, MD, Chief of Staff, AHS Medical Staff
- C. **Conference with Legal Counsel:
Significant Exposure to Litigation**
[Government Code Section 54956.9]
Douglas B. Habig, General Counsel

OPEN SESSION

Convenes at approximately 4:30 PM

ROLL CALL

TAB #2 ACTION: Approval of Minutes *4:30 – 4:35 pm*

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A. Approval of the Minutes of the May 23, 2013 and July 18, 2013 Quality Professional Services Committee Meeting.

Recommendation: Motion to approve.

TAB #3 ACTION: Approval of Policies and Procedures *4:35 – 4:45 pm*

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Kerin Bashaw, VP, Quality

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Administrative Policies

- Conflict of Opinion
- Emergency Department Metal Detection
- Med Gas Safety
- Medical Equipment Management Plan
- Plan for Patient and Family Education
- Smoking Policy
- Staff Assaulted by Patients, Family Members or Visitors
- Standardized Emergency Codes
- Subpoenas
- Wheelchair Management Process

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Clinical Policies

- Nursing Chain of Command
- Scope of Services – Dermatology
- Scope of Services – Orthopedics

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Departmental Policies

- Substance Abuse Department Client Attendance
- Substance Abuse Suicidal/Homicidal Clients
- Substance Abuse Waiting List

Recommendation: Motion to approve.

TAB #4 REPORT: Patient Story *4:45 – 4:55 pm*

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Leatrice Frazier, RN, Charge Nurse, Same Day Surgery

TAB #5 FOLLOW-UP DISCUSSION: Program 1: What is Quality, Anyway?

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4:55 – 5:05 pm
Kerin Bashaw, VP Quality

TAB #6 INFORMATION: Summit Series

VIDEO

5:05 – 5:25 pm
Kerin Bashaw, VP, Quality

Program 2: See the Problem: Data Run

TAB #7 REPORT: Medical Executive Committee

ORAL
REPORT

5:25 – 5:35 pm
Taft Bhuket, MD, Chief of Staff, AHS Medical Staff

TAB #8 INFORMATION: Consent Strategic Dashboard

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5:35 – 6:00 pm
Kerin Bashaw, VP, Quality

TAB #9 INFORMATION: Issue Tracking & Follow-up

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6:00 – 6:05 pm
Kerin Bashaw, VP, Quality

TAB #10 REPORT: Legal Counsel's Report on Action Taken in Closed Session

6:05 pm
Douglas B. Habig, General Counsel

Public Comments

Board of Trustees Remarks

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

To become a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.